

Service Request Form



Name: _____

Address: _____

Date: _____

What is the issue? **Be Specific** (Ex: washer is not draining/washer code is 8 Beeps and 3 Beeps):

What have you done to solve the issue? : _____

Please provide pictures of the item/model number and anything else that can help us diagnose the issue or bring parts before coming to your house. Please attach photos or email them to will@panterradevelopments.ca

Please provide dates/times you have available for us to stop by and see you - or we are able to come by and let ourselves in with a key if you are unavailable – **PLEASE CHECK ONE BELOW** :

Monday to Friday between 9am-12pm and 1pm-4pm.

Book An Appointment

Permission To Enter

An EMERGENCY is classified as flooding & furnace out in winter.

* For all other service requests, please fill out this form and email to will@panterradevelopments.ca

FOR OFFICE USE ONLY

Description of Issue & Repairs Performed : _____

Charge to tenant? YES/NO

Cost: _____

Date Repairs were completed: _____